



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA BIRTHDAY PARTY RENTAL AGREEMENT

Contact Information:

Party Host (responsible for payment) : _____ Event Date _____
Phone _____ Email Address _____

- **Saturday 11:00am-1:00pm (10:45-1:15 for pool parties)**
- **Sunday 1:30pm-3:30pm**

Fun Party Package: Members \$195 General Public \$270

Parties include use of community room, birthday themed paper products and décor, birthday shirt and banner for the guest of honor, 1 hour of gym time and party attendant* for up to 15 guests.

***Party attendants are NOT responsible for supervision.**

Gym-Tastic Party Package: Members \$215 General Public \$290

Parties include use of community room, birthday themed paper products and décor, birthday shirt and banner for the guest of honor, 45 minutes of bounce house time and party attendant* for up to 15 guests.

***Party attendants are NOT responsible for supervision.**

Pool-Tastic Party Package: Members \$245 General Public \$320

Parties include use of community room, birthday themed paper products and décor, birthday shirt and banner for the guest of honor, 45 minutes of pool time and party attendant* for up to 15 guests.

Additional half hour in the Community Lounge to accommodate time to dry off/change.

***Party attendants are NOT responsible for supervision. Not available after May 25th.**

Attendance expected: Adults _____ Youth _____

(participation over 15 youth will be charged \$6 for each additional party participant).

Gym Supplies to rent:

Scooters (\$10) Dodgeballs (\$10) Other:(cost TBD) _____

Parachute (\$10) Floor Hockey (\$15)

Guest of Honor T-shirt Size (select one) *Celebrating for 2? Additional Shirt:* \$12.00 size _____

Youth X-Small Youth Small Youth Medium Youth Large

I, the undersigned, have read the preceding application and the regulations listed on the reverse side and agree to the standards and requirements. I have paid my full amount due for my party and understand that parties are up to 15 children, there will be a \$5 charge for each additional individual.

Party Package \$: _____ **+ Additional Kids \$** _____ **=Total: \$** _____

\$50 registration fee is required to book the event and reserve space, remaining balance needs to be paid at least 3 days prior to the event.

Signature _____ Print Name: _____ Date _____

For office Use Only

Staff Initial/Dates:

Facility & Equipment Regulations

- 1. The YMCA will not be held responsible for any accident or injury occurring to any members of the group while using the facilities requested. Any accident or injuries that do occur must be reported to a Y staff person immediately. Initial _____**
2. The YMCA assumes no responsibility for lost or stolen items.
3. The YMCA maintains the authority to cancel a facility use permit at any time.
4. Each group is responsible for the conduct of the group with a competent leader as the responsible person. Groups shall not be running through the halls/buildings.
5. Youth groups are required to have appropriate adult supervision (at least 1:8).
6. Any conduct detrimental to the purpose of the YMCA, such as gambling, use of alcoholic beverages, etc. is prohibited. There is no smoking on YMCA grounds.
- 7. The person responsible for the group is responsible for loss or damage to YMCA facilities and equipment caused by the group. Initial _____**
8. Use of the facilities does not imply endorsement or sponsorship of the event by the YMCA. Therefore, publicity shall be designed in such a way that no suggestion of endorsement and/or sponsorship is implied. All such publicity shall be cleared in advance.
9. All decorations must meet local fire regulations. Decorations may only be attached with blue painter's tape. No nails, thumbtacks, or Scotch tape. All decorations must be removed immediately following the event.
- 10. Facility users will maintain a neat and organized space in the area used throughout the rental time. Initial _____**
11. Staff person on duty has the right to deny any services not listed on rental agreement.
12. In case of inclement weather, i.e. storm, snow, etc. All fees shall be refunded except for any actual expenses incurred.
13. Any area not listed on the front side of the contract is off limits to group renting unless they have previous written authorization. This includes but is not limited to the kitchen and supplies, sports complex, teen lounge, multipurpose rooms, and toys and supplies already in the community lounge.
- 14. Facility users can bring additional decorations for their party. Facility users should not bring in items that have loose glitter or confetti. Facility users are responsible for removing additional decorations and will be charged additional fees for the clean-up of items left behind up to but not exceeding \$100. Initial _____**
- 15. Food is permitted to be brought in for parties by the facility users. The facility users will be responsible for cleanup of items/containers/wrappers, or any other wares pertaining to food service and may acquire additional charges if food related items are left by the facility users up to but not exceeding \$100. Initial _____**

I understand and will adhere to the above YMCA of the Northwoods Facility and Equipment Regulations. Failure to adhere to the above policies may result in additional fees/charges to my account.

Signature _____ Date _____

Day of Party Flow:

- 15 minutes before party: Hosts and guests may start arriving.
- 15 minutes after party start: Special Events (pool/bounce house) will be available.
- Special Event last 45 minutes.
- If no special event is scheduled, the gym will be available for an hour starting 15 minutes after the party start.
- The remaining party time will take place in Community Lounge.

Bounce House Equipment Safety Rules and Expectations: (gym-tastic package only)

1. Only youth 12 and younger are permitted to use the bounce house.
2. A maximum of 5 children are allowed in the bounce house at one time.
3. Utilize the bounce house only as instructed. Do not run or flip in the bounce house or climb up the slide.
4. No shoes, loose clothing, extra items, jewelry, or sharp objects will be allowed in the bounce house.
5. Food and drink are prohibited in the gym and bounce house.
6. Party attendant is NOT responsible for the supervision of the party participants. They are there to ensure rules and regulations are followed in the bounce house. Failure to maintain appropriate supervision (1:8 ratio) will result in the immediate removal of all children from the activity and they will be asked to return to the party room for the remainder of their party.

_____ I have reviewed all the above safety rules and regulations. I understand that if my party fails to adhere to these safety precautions, my entire party may be asked to leave the YMCA early, and without a refund.

_____ We will not be using the bounce house for our party.

Signature _____ Date _____

Pool Safety Rules and Expectations: (pool-tastic package only)

1. No wet clothing may be worn outside of the pool and locker room area.
2. Groups using the pool will be expected to adhere to the following rules and regulations, in addition to basic pool rule and expectations:
 - a. Respect all requests made by the lifeguard(s) on duty.
 - b. Participants must have their own towels: the YMCA does not provide towels, they are available at the welcome center for a fee of \$2.00 each.
 - c. Please do not bring toys from home.
 - d. Life jackets brought from home must be US Coast Guard approved.
 - e. Safety breaks may be taken as often as every 20 minutes.
 - f. Food/Drink are not permitted in the pool or locker room areas.
 - g. Shoes must be removed before entering the pool area (even if you are not swimming).
 - h. Cell phone use is prohibited in the locker rooms and on the pool deck.
 - i. Children must be accompanied by an adult **IN THE WATER** at all times, in accordance with the ratio below:

Adult to Child Swim Ratio

- i. Children 7 and under: 1 adult must be **IN THE WATER** for every **3** children.
 - ii. Children 8 and older: 1 adult must be **IN THE WATER** for every **6** children.
- ***If these ratios/rules are not met you will be denied use of the pool*****

7. Party attendant is NOT responsible for the supervision of the party participants. They are there to ensure rules and regulations are followed in the bounce house or pool areas. Failure to maintain appropriate supervision (see above) will result in the immediate removal of all children from the activity and they will be asked to return to the party room for the remainder of their party.

_____ I understand and will adhere to the above YMCA of the Northwoods Pool Safety Rules and Expectations. I understand that if my party fails to adhere to these safety precautions, my entire party may be asked to leave the YMCA early, and without a refund.

_____ We will not be using the pool for our party.

Signature _____ Date _____