



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

YMCA OF THE NORTHWOODS

Job Title: Teen Night Program Staff

FLSA Status: Part time Non-Exempt

Revision Date: 12/9/2021

POSITION SUMMARY:

Under the direction of the Program Director or Executive in charge, the Teen Night Staff, in harmony with the Christian nature and Mission of the YMCA shall be responsible for creating and implementing an engaging Friday night program for middle school age youth (6-8th grade). Through interactions with the program participants, this position supports the social-emotional growth, life skills practice and relationship building by helping participants build memories, skills, values and lasting friendships in a safe environment. This staff must model relationship-building skills in all interactions and develop and maintain positive relationships with community members, participants, parents, and other YMCA staff. This role will support the mission, purpose, goals and core values of the YMCA, while performing their job duties and responsibilities.

ESSENTIAL FUNCTIONS

1. Facilitate a variety of weekly program offerings from physical play to non-physical, structured and free play.
2. Collaborate with other Y staff and volunteers to create a positive and safe experience for everyone at the Y.
3. Monitor teens as they rotate through the building.
4. Provide positive redirection when our program participants exhibit negative or unsafe behaviors.
5. Provide feedback on programming ideas based on interactions with the Y Night team and program participants.
6. Create a safe, fun, and enjoyable atmosphere for all participants and inspire respect between program participants and all facility users.
7. Monitor teens as they rotate through the building. Act as a liaison between the YMCA of the Northwoods, program participants, parent/guardians, and the community. Build effective authentic relationships with members; helps members connect with each other and the YMCA.
8. Perform all other duties as assigned.

SKILLS AND QUALIFICATIONS:

1. Be at least 17 years of age
2. Effective verbal and written communication skills, along with the ability to effectively implement and share knowledge with participants.
3. Certification in First Aid and CPR or the ability to attain within 30 days of hire.

EFFECT ON END RESULTS:

1. Effective relationship building that manifests into personal relationships with other members, staff, volunteers, families.
2. Works well with other staff to promote YMCA values
3. Models the YMCA mission and values while on the job
4. Maintains and grows high quality programs for participants

PHYSICAL DEMANDS:

1. Ability to perform all physical aspects of the position, including lifting/carrying 50 pounds, walking, standing, bending, reaching, lifting techniques and spotting skills.
2. Ability to speak, see and hear.



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The work environment characteristics described are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

I understand and mutually accept the above descriptions to the job to be performed.

Teen Night Program Staff

Date